

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Baker.....
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2008.....

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		AMOUNT ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE THIS WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PUBLIC TRANSPORT (checked)
16/4/08			Maidenhead TH	DC South Panel.	16	p
22/4/08			" "	Full Council	32	
24/4/08			Windsor	Cabriel	16	
24/4/08			Ascot	Site Visit (85 Sutherland Chase)	5	
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.					SUB TOTAL	69
Less any amount claimed/received from any other Authority/Body.						
					TOTALS CLAIMED	69

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate
 Signature of Member:.....
 Date: 27/05/08

Authorised for Payment:	Date: <u>02/06/08</u>
Input by:	Date:
Batch No:	Checked by:
	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Baker
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
 FOR ALLOWANCES FOR THE MONTH OF: MAY 2008

PERIOD COVERED BY CLAIM		REASON FOR CLAIM			MILEAGE CLAIMED	
DATE	TIME FROM	TIME TO	DESCRIPTION OF APPROVED DUTY	APPROVED BY	£	P
14/5/08			Conference Post Offices London (Central)	✓	15	80p
14/5/08			Planning DC South	✓	16	
19/5/08			Exec Fin. Authority	✓	56	
21/5/08			Corporate Pavilion	✓	32	
SUB TOTAL					104	
TOTALS CLAIMED					104	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*
*Please delete as appropriate

Signature of Member:

Date: 29/05/08

Authorised for Payment: _____ Date: <u>02/06/08</u>	
Input by: _____	Date: <u>1</u>
Batch No: _____	Checked by: _____
Date: _____	

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Ally Christine Baker
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ...
 FOR ALLOWANCES FOR THE MONTH OF: June 2008

DATE	TIME	LOCATION	REASON FOR CLAIM	AMOUNT CLAIMED	AMOUNT RECEIVED	NET CLAIMED
9/6/08.		London.	Conference in London. LAA's - Implementation	✓ 22	50.	24
11/6/08.		Windsor.	Planning Panel	✓ 16		
18/6/08		Town Hall.	Parish Conference.	✓ 32		
24/6/08.		Town Hall	Council / Royal Forum.	✓ 32		
25/6/08.		Bracknell Forest Council	Traffic Authority Meeting	✓ 18		
26/6/08		Guildhall.	Cabinet	✓ 16		
24/6/08.		London.	Conference in London Empowerment, LAA's CLAA Achieving Top Performance	✓ 22	50.	24

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

SUB TOTAL ✓ £45 00

TOTALS CLAIMED ✓ £45 00

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED (114) YES/NO*
 *Please delete as appropriate
 Date: 31st July 2008.

Signature of Member:

Authorised for Payment:	Date: <u>04/08/08</u>
Input by:	Batch No:
Date: <u>1</u>	Checked by:
	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Mr. Christini Balesar
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll)
 FOR ALLOWANCES FOR THE MONTH OF: July 2008

DATE	TO	FROM	DESCRIPTION	REMARKS	AMOUNT CLAIMED	RECEIVED	
9/07/08.		Guildhall Windsor.	Planning Panel.	✓	16	£	
21/07/08.		Dee Rd, Reading.	Five Authority Executive Meeting	✓	58		
24/07/08.		Maidenhead.	Labour	✓	32		
29/07/08.		Guildhall	Council.	✓	16		
15/07/08.		Maidenhead.	Corporate Parenting	✓	32		
					SUB TOTAL	154	
					TOTALS CLAIMED	154	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body. ✓

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*
 *Please delete as appropriate
 Date: 21st July 2008

Signature of Member:.....

Authorised for Payment:	Date:	<u>04/08/08</u>	
Input by:	Date:	Batch No:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Christina Baleson
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) ...

FOR ALLOWANCES FOR THE MONTH OF: August 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE THIS WAS PERFORMED	DESCRIPTION OF REQUIRED DISTANCE (Please indicate number of journeys and distances)	£	p
26/08/08			Guildhall	Cabinet <input checked="" type="checkbox"/>	16	
SUB TOTAL <input checked="" type="checkbox"/>					16	
TOTALS CLAIMED <input checked="" type="checkbox"/>					16	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~YES~~/NO*
 *Please delete as appropriate

Signature of Member:.....

Date: 3/09/08

Authorized for Payment:	Date: <u>07/10/08</u>	Batch No:	Checked by:	Date:
Input by:	Date:			

* pay @ 50p per mile

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Balesar
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....
 FOR ALLOWANCES FOR THE MONTH OF: September 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate if for or against the Council)	PRIVATE CAR	PUBLIC TRANSPORT (If applicable, attach)	
8/09/08			Guilthall	Windsor DC Panel ✓	16	£ p	
9/09/08			Broxbourne	Partnership meeting Vook, Clr Burbages & Harjot ✓	158*		
10/09/08			Site Visit 28+30 Burnell Rd	Windsor Planning ✓	16		
18/09/08			WMVA	LA Rep. ✓	16		
22/09/08			Deer Rd, Reading	Fire Authority Executive ✓	56		
23/09/08			Town Hall	Council ✓	32		
25/09/08			" "	Council ✓	32		
29/09/08			" "	Training: Proms. (Members) ^{Members Brief} _{vision for M'head} ✓	32		
30/09/08			London	Conference 'Empowerment' ✓	22	50	
					SUB TOTAL	22	50
					358 ✓		
					TOTALS CLAIMED	22	50

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED 358 YES / ~~NO~~
 *Please delete as appropriate

Signature of Member:..... Date: 3/10/08

Authorised for Payment:	Date: <u>07/10/08</u>
Input by:	Date:
Batch No:	Checked by:
	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Mr Christine Baker

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: October 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
1/10/08			London	London GOSE Conference on LAA	Train	22 [£]	50 [£]
2/10/08			Maidsenhead	Corporate Parenting	32		
1/10/08			Windsor	Windsor Planning Panel	16		
6/10/08			Bracknell	Cave Matters Conference Easthampstead PK	18		
8/10/08			Newbury (Shawthorpe)	Fair Authority	76		
14/10/08			London	Sustainability Community Adv		15	80
7/10/08			Maidsenhead	Members Training LAA's	32		
6/10/08			London	RAF Conference			

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

SUB TOTAL	174	38	30
TOTALS CLAIMED	174	38	30

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / *
*Please delete as appropriate

Signature of Member: Date: 31/10/08

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date: <u>20/11/08</u>	
Payroll:	Input by:	Date:	Batch No: Checked by: Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Ms Christine BATES

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: November 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	P
5/11/08			Loosey House ^{Bramley} Guildford	S.E. Regional Board Rural Forum.	✓ 38		
5/11/08.			Maidenhead ?	Corporate Parenting Training (Hemel Hempstead)	✓ 32		
11/11/08.			London.	PTP Conference (The Oval) London	✓ Train 20 → 20		
18/11/08.			Maidenhead.	Corporate Parenting	✓ 32		
19/11/08.			Dee Rd. Reading	Fire Authority Meeting Exec.	✓ 56		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

SUB TOTAL	✓ 158	20	00
TOTALS CLAIMED	✓ 158	20	00

VAT RECEIPT ATTACHED

YES ~~NO~~
*Please delete as appropriate
Date: 19/11/08

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:.....

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	<u>19/11/08</u>
Payroll:	Input by:	Date:	
		Batch No:	Checked by:
			Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Balseron

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: November 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY <small>(Please indicate officer arranging meeting if not Democratic Services)</small>		PRIVATE CAR Mileage	PUBLIC TRANSPORT <small>(Receipts must be attached)</small>	
							£	p
20/11/08.			Saville Gardens.	Presentation ✓		10.		
24/11/08.			Dee Rd.	Exec Fire Authority Meeting ✓		56.		
26/11/08.			Guildhall	Windsor DC Panel ✓		16.		
27/11/08.			Maidenhead.	Cabinet ✓		32		
SUB TOTAL						✓ 114		
TOTALS CLAIMED						✓ 114		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES/NO ~~NO~~
 *Please delete as appropriate
 Date: 01/12/09

Signature of Member:

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	<u>03/02/09</u>
Payroll:	Input by:	Date:	
		Batch No:	Checked by:
			Date:

N MBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Baker
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
 FOR ALLOWANCES FOR THE MONTH OF: December 2008

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
						£	p	
9/12/08			Wokingham, Horvau	Book on a chair. Horvau.	✓ 20			
9/12/08			Wokingham, Horvau	Evening Service, Horvau Church	✓ 20			
10/12/08			Easthampstead, Bracknell	Health Care meeting *1	✓ 12			
10/12/08			Off Cyclesbury.	Bucks County Council - Took Heather Andrews and Mr. D. Quick	✓ 70. + 2 people		* Please pay @ 50p per mile	
10/12/08			Slough Town Hall.	Fire Authority meeting	✓ 21			
17/12/08			Guildhall.	Windsor DC Panel.	✓ 16			
11/12/08			Guildhall.	Full Council	✓ 16			
17/12/08			Dee Rd. Reading	Budget meeting Fire Authority	✓ 56			
					SUB TOTAL	✓ 231		
					TOTALS CLAIMED	✓ 231		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

*1 Bucks Healthcare NHS Foundation Trust Council of Govs - O.B.

*2 Ask to attend by Ian Thorne (as part of corp. parenting)

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO

*Please delete as appropriate

Signature of Member:.....

Date: 01/2/09

For Office Use Only					
Democratic Services:	Authorised for Payment:	Date: <u>05/02/09</u>			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Baker
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
 FOR ALLOWANCES FOR THE MONTH OF: January 2009

PERIOD COVERED BY CLAIM			PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
					£	p		
15/01/09			Maidenhead	Govts Forum	✓ 32			
19/01/09			Dee Rd, Reading	Exec Fire Authority	✓ 56			
21/01/09			Bracknell	Health Care Training *	✓ 15			
22/01/09			Maidenhead	Cabinet	✓ 32			
23/01/09			Windsor	Fire Exhibition <small>invited by fire authority Windsor Great Park</small>	✓ 16			
26/01/09			Dee Rd, Reading	Exec Fire Authority	✓ 56			
28/01/09			Bracknell	Health Care Training *	✓ 15			
29/01/09			York House	Govts meeting	✓ 16			
14/01/09			Dee Rd, Reading	Budget meeting / Fire authority	✓ 56			
					SUB TOTAL	✓ 294		
					TOTALS CLAIMED	✓ 294		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

* Berks Healthcare NHS Foundation
 Trust Council of Govs - 03.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO*

*Please delete as appropriate

Signature of Member:.....

Date: 01/02/09

For Office Use Only				
Democratic Services:	Authorised for Payment:	Date:	<u>03/02/09</u>	
Payroll:	Input by:	Date:	Batch No:	Checked by:
				Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Christine Baleson

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: February 2009

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting etc)	PRIVATE CAR	FORNIGHT TRANSPORT
9/2/09			Windsor	Site Visit - Planning	16	£ p
10/2/09			"	Cabinet Chamber of Commerce Budget	16	
11/2/09			Windsor Bracknell	Fire Authority Meeting	14	
12/2/09			Town Hall	Cabinet	32	
18/2/09			Windsor GH.	Development Control Panel	16	
18/2/09			Bracknell	Healthcare Meeting NHS.	12	
19/2/09			Town Hall	Corporate Evening	32	
20/2/09			Beaumont College Envy	Fire Authority Medal Service	28	
28/2/09			Legoland	Site Visit Legoland	12	
24/2/09			Town Hall	Council	32	
25/2/09			Windsor	Parish Conference	16	
26/2/09			Windsor	Cabinet	16	
SUB TOTAL					242	
TOTALS CLAIMED					242	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Signature of Member:

Date: 04/03/09

Authorised for Payment: <u> </u>	Date: <u>04/03/09</u>
Input by: <u> </u>	Date: <u> </u>
Batch No: <u> </u>	Checked by: <u> </u>
	Date: <u> </u>

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM BY COUNCILLOR: Ally Christine Baker

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: March 2009

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR		PUBLIC TRANSPORT (Receipts must be attached)	
					Mileage		£	P
5/03/09			Town Hall	Community Partnership Training	✓	32		
16/03/09			Guildhall	Windsor Development Control Panel	✓	16		
23/03/09			Dec Rd, Headquarters	Executive Fire Authority	✓	56		
26/03/09			—	Coburn		—		
SUB TOTAL					✓	104		
TOTALS CLAIMED						104		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES

*Please delete as appropriate

Signature of Member:

Date: 28/03/09

For Office Use Only					
Democractic Services:	Authorised for Payment:		Date:	<u>27/03/09</u>	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: